

MADRID CHAMBER OF COMMERCE OFFICIAL EXAMS PREPARATION COURSES

In 1978 the **Spanish Chamber of Commerce and Industry in Madrid** introduced the **Business Spanish certificate** at two levels: Certificate and Diploma. The aim was to offer companies a reliable means of evaluating the linguistic competence of their staff and to promote the Spanish language as a resource of international communication in the business field.



The agreement with **University of Alcalá**, whose authority and name in the Spanish language teaching for specific purposes, gives these Certificates an important academic value. This also makes them so significant and popular.

Since the beginning of the Academic Year 1994-1995 the **Spanish Chamber of Commerce exams permit to obtain these Certificates**:

BASIC CERTIFICATE IN SPANISH FOR BUSINESS (Certificado Básico Español de los Negocios)

It recognizes a survival level in the Spanish language and basic knowledge of business Spanish, enough to carry out routine activities in the workplace. The candidates' language competence allows them to communicate in everyday situations and participate in basic administrative and commercial activities in a company.



ADVANCED CERTIFICATE IN SPANISH FOR BUSINESS

(Certificado Superior de Español de los Negocios)

It certifies a high command of the Spanish language and knowledge of business Spanish. The language competence is assessed in the business field, both on oral and written expression.

DIPLOMA IN SPANISH FOR BUSINESS (Diploma de Español de los Negocios)

It certifies a high level competence in the business language. It focuses on the study of economic and commercial topics in Spain and its influence in Latin American countries.

Since 1999 these institutions issue two more certificates in languages for professional purposes: **Spanish for Tourism and Spanish for Medicine**. These diplomas offer an interesting solution to professionals who need to learn Spanish specific to their job field.

BASIC CERTIFICATE IN SPANISH FOR TOURISM

(Certificado Básico del Español del Turismo)

It recognizes a survival level in the Spanish language specialized in Tourism area, with a basic competence enough to carry out the elementary activities, through oral and written communication, in the Hotel, Catering and Tourism Industries services.



ADVANCED CERTIFICATE IN SPANISH FOR TOURISM (Certificado Superior del Español del Turismo)

It certifies a high Spanish language level with specific technical knowledge in the Hotel, Catering and Tourism Industries services, both in oral and written expressions.



BASIC CERTIFICATE IN SPANISH FOR MEDICINE

(Certificado Básico del Español de las Ciencias de la Salud)

It recognizes a survival level in the Spanish language specialized in Medicine area, with a basic competence enough to carry out the elementary activities, through oral and written communication, in the medical care services.

ADVANCED CERTIFICATE IN SPANISH FOR MEDICINE

(Certificado Superior del Español de las Ciencias de la Salud)

It certifies a high Spanish language level with specific technical knowledge in the medical care services, both in oral and written expressions.

Following the evaluation guidelines included in the **Common European Framework of Reference for Languages: Learning, Teaching, Assessment** and in its process of validation and verification of contents, the **conversion table of our Certificates** and Diploma in the Common European Framework of Reference for Languages context is:



Level	Name	Certificates and Diplomas of Spanish Chamber of Commerce and Industry in Madrid and University of Alcalá
C2	Proficiency	DIPLOMA IN SPANISH FOR BUSINESS
C1	Effective Operational Proficiency	ADVANCED CERTIFICATE IN SPANISH FOR BUSINESS ADVANCED CERTIFICATE IN SPANISH FOR TOURISM ADVANCED CERTIFICATE IN SPANISH FOR MEDICINE
B2	Upper intermediate	BASIC CERTIFICATE IN SPANISH FOR BUSINESS BASIC CERTIFICATE IN SPANISH FOR TOURISM BASIC CERTIFICATE IN SPANISH FOR MEDICINE
B1	Intermediate	
A2	Elementary	
A1	Beginner	

Madrid Chamber of Commerce and Industry, through its Business Training Institute (**Instituto de Formación Empresarial**), coordinates courses and training of students in **Instituto Mediterráneo Sol**, thanks to a **Co-operation Agreement** signed with our Institute.

After receiving the Certificate and Diploma of Spanish in Business, a lot of students have recognized that, despite of their effort in the preparation of exams, their job situation has considerably improved. **Progress and improvement** have reached remarkable levels since 1993, when the **Five big Chambers of Commerce and European Industries Club** (Club de las Cinco Grandes Cámaras de Comercio y de Industria Europeas) acknowledge their competence in issuing certificates of languages for professional purposes. We sincerely thank them and wish them the best.

DESCRIPTION OF INSTITUTO MEDITERRÁNEO SOL PREPARATION COURSES

- **Duration of courses:** 2-3-4 weeks
- **Number of lessons / day:** 2 – Course A
4 – Course B
- **Duration of lessons:** 45'
- **Minimum number of students:** 1
- **Maximum number of students:** 8



TOPICS:

Course A:

Two lessons focus on the specific subject the student needs: Spanish for Business, Spanish for Medicine or Spanish for Tourism. They specifically center on the **exams preparation** and on obtaining the chosen certificate. This option is preferably for students with a C1 -C2 Spanish level.

Course B:

The first two lessons focus on the **improvement of the language**, according to grammar, oral expression, listening comprehension and written expression.

Third and fourth lesson focus on the specific subject the student needs: Spanish for Business, Spanish for Medicine or Spanish for Tourism. They specifically center on the **exams preparation** and on obtaining the chosen certificate. This option is preferably for students with a B2 Spanish level.



For more information, please contact:
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2015 Prices (1)

Course A (2 lessons / day)	
2 weeks	435 €
3 weeks	581 €
4 weeks	728 €

Course B (4 lessons / day)	
2 weeks	659 €
3 weeks	886 €
4 weeks	1113 €

(1) Price includes:

- Course
- Exam fee
- Administration and management of enrolment and examination procedure with Spanish Chamber of Commerce and Industry in Madrid
- Postal delivery of exams to Madrid and of the certificate to students

The public holidays in 2015 are:

1st January, 6th January, 3rd April (Holy Friday), 1st May, 4th June, 12th October, 2nd November, 7th December, 25th December.

The Spanish Labour Laws say holidays falling on Sundays will be celebrated on the following Monday.

When there are two bank holidays in the same week, IMSOL only takes one of them.